## THE MATTABASSETT DISTRICT

## Memorandum

Date: June 6, 2013

Subject: Agenda - Monday,

Lune 17, 2013 @ 7

June 17, 2013 @ 7:00 PM

**Board Meeting** 

**To:** Board of Directors **From:** Brian W. Armet, Executive Director

**Public Speakers** 

## AGENDA

Roll Call

May	2013	Reports

		<u>Pages</u>
1.	Minutes of the meeting of April 15, 2013	1 - 5
2.	Minutes of Special Board meeting of April 30, 2013	6 - 7
3.	Treasurer's Report	8 - 14
	a. Receipts & Expenditures 12-13	9
	b. Operating Fund Statement of Income 12-13	10
	c. Cash Flow Graphs 12-13	11 - 13
	d. Investment Schedule	14
4.	Budget Statement, Fiscal Year 12-13	15 - 17
5.	Check Register Report – April, 2013	18 - 20
6.	Staff Reports	21 - 41
	a. Monthly Report	21 - 32
	b. Safety/Energy Report	33
	c. Operational Profile	34 - 37
	d. Monthly Flows & Rainfall Data for the Past Two Years	38
	e. Effluent Quality Graph	39
	f. Nitrogen Graph	40
	g. Maintenance Graph	41

## June 2013 Reports

1.	Treasurer's Report		
	a. Receipts & Expenditures 12-13	2	
	b. Operating Fund Statement of Income 12-13	3	
	c. Cash Flow Graphs 12-13	4 - 6	
	d. Investment Schedule	7	
2.	Budget Statement, Fiscal Year 12-13	8 - 10	

9.

Adjournment

3.	Cł	heck Register Report – May, 2013	11 - 13
4.	St	aff Reports	14 - 35
	a.	Monthly Report	14 - 26
	b.	Safety/Energy Report	27
	c.	Operational Profile	28 - 31
	d.	Monthly Flows & Rainfall Data for the Past Two Years	32
	e.	Effluent Quality Graph	33
	f.	Nitrogen Graph	34
	g.	Maintenance Graph	35
5.	Co	ommittee Reports	
	a.	Engineering	
	b.	Finance	
		1. Chemical Bids	
		2. Rockville Bank Checking Account Remote Deposit System	
		3. DEEP 2002 Mercury Stipulated Judgment \$25,009.84 SEP Closeout	
	c.	Human Resources	
	d.	Property Management	
	e.	Public Relations	
	f.	District Project Construction Committee	
		1. C.H. Nickerson's Payment Requisition #12 for March 2013 - \$4,162,250	0.72
		2. Wright-Pierce's Payment Requisition for March 2013 - \$220,300.19	
		3. Milone & MacBroom's Payment Requisition for March 2013 - \$31,444.	.33
		4. C.H. Nickerson's Payment Requisition #13 for April 2013 - \$5,043,720	.48
		5. Wright-Pierce's Payment Requisition for April 2013 - \$190,251.25	
		6. Milone & MacBroom's Payment Requisition for April 2013 - \$35,184.1	9 (Final)
6.	Co	ounsel's Report	
	a.	Executive Session	
7.		ew Business	
		District Charter	
8.	Co	ommunications	

The next meeting of the Mattabassett District will be held on **Monday**, **July 15**, **2013 at 7:00 p.m.**, in the Administration Building, Cromwell, Connecticut.